

OUR LADY OF HOPE CATHOLIC SCHOOL

2020-2021 MITIGATION PLAN

COVID-19 Mitigation

- Staff was given orientation training and the diocesan COVID-19 Handbook the first week of school
- The COVID-19 local school team consists of the Principal, School Nurse, Nurse Assistant, Business Manager, and Office Manager
- The school nurse is in contact with the local Loudoun County Health Department.
- The contact for diocesan schools is Mary Stewart at the diocesan Office of Risk Management
- The school has a tiered plan to communicate any positive COVID-19 cases in conjunction with and using the letters from Loudoun County Health Department.
- Signage is placed strategically throughout the school building to convey CDC guidelines regarding COVID-19.
- Students received specific training on proper hand washing when they returned to school.
- It is imperative that parents do not send their child to school if they are not feeling well in the morning before school begins. They need to keep them home to see if they are ill
- A monthly contract rSchoolToday Mobile App to have all staff and students perform a daily symptom check and temperature check before arriving to school
- The school nurse checks the report from rSchoolToday each morning for compliance of using the app and to see who was not cleared that day.
- Daily temperature checks for students and staff as they enter the building each morning
- Morning carpool will run from 7:45 am – 8:15 am to allow for more staggered entry into the school.
- Afternoon carpool has been reworked to allow for quicker access to their respective cars; no safety patrols will be on duty at this time. Afternoon Carpool will begin at 3:00 pm and end at 3:15 pm on full days. It will begin at 11:45 am and end at 12:00 pm on half-days.
- 3 - 6 feet social distancing of desks or tables in each classroom
- Plexiglas shields between students where tables are being used in the middle school
- 3 ply masks and face shields worn by staff except when teaching and 6 feet away from students. When further than six feet away, staff will still wear either a 3 ply mask or face shield
- All students in Grades K-8 will be required to face cloth face coverings throughout the school day
- Portable Plexiglas shields in front office and Extended Day Room
- Nurse will wear medical grade PPE in the clinic

- A separate area will be set up for students who are ill and waiting to be picked up by their parent
- Daily deep cleaning by professional cleaning staff to include:
- Classroom desks, tables, chairs, and high traffic areas; doorknobs, light switches, hand rails, etc.
- This will also include the use of an electrostatic disinfecting sprayer
- No sharing of student school supplies; all students will have their own supplies in their desks, cubbies, (and lockers for students in Grade 7)
- Recess will be outside with all students in grades K-8 utilizing the blacktop, field and playground in their individual class groups; each class will wash their hands when coming in from recess each day
- Students will remain in their classrooms for instruction from the specialists teachers; when weather allows, students will go outside for PE; the gym will not be used for PE at this time
- Restroom breaks will include only four students at a time in the restroom

Learning Model

Parents will choose from these two options for their family:

- Option 1: students will attend school 5 days per week for in person instruction in their regular classrooms
- Option 2: 100% on line learning at home; teachers will utilize live stream cameras via zoom meetings for students at home to receive teacher led instruction
- Academic school day will be from 8:20 am – 2:50 pm
- Google Classrooms will be utilized on a more limited basis; students learning in person will be able to hand in work to their teachers; students who are 100% on line will continue to use this portal to turn in work to their teacher
- Classes will be capped for in person instruction to allow for the proper social distancing required at this time (up to 24 students per class Grades 1-8; 20 students in Kindergarten)

Middle School

- Students will remain in their homerooms for in person instruction; teachers will travel to each class for instruction
- Only seventh grade will be given lockers at this time; sixth and eighth grades will utilize their desks and cubbies for storage
- PE will be once per week during Phase III
- Middle School students will need to sit with their homeroom classmates in their homeroom for all academic instruction during Phase III

Lunchroom

- There will be 10 minutes between each of the three lunch sessions to allow for thorough cleaning of the tables and benches before the next session arrives
- Students will be assigned a seat at the lunchroom tables to ensure proper social distancing at lunch
- Tables and benches will be cleaned with a CDC approved cleaning spray
- No water, napkins, forks, or spoons will be supplied; students need to bring their own supplies in their lunches

Before/After Care

- In addition to following all state guidelines regarding After Care, the following protocols will also be in place:
- Temperature checks will take place when the student arrives
- Students will have a zip lock bag with their name on to hold pencils, markers, crayons, scissors, etc. to use during After Care
- Students will be allowed to bring small toys from home to play with individually
- Snacks served in After Care will be individually packaged
- Students will be broken into two groups by first letter of last name; siblings will be allowed to play with one another and sit by each other at snack and to do homework
- ½ the students will be in the gym and ½ the students will be in the After Care room and switch at various times throughout the afternoon
- When weather permits, students will play outside on the playground and field